



Come for a visit. Stay for a lifestyle.

Trent Hills is a vibrant and growing community with a population of 13,000 that is located on the Trent Severn Waterway amongst the rolling hills of Northumberland County. Trent Hills is looking to add to its team and invites applications for the summer student position of:

Roads Maintenance

Position # 1: Contract, full-time

May 5, 2025 – August 29, 2025

Hourly rate: \$17.20 – 40 hours per week

Position # 2: Contract, full-time

June 30, 2025 – August 29, 2025

Hourly rate: \$17.20 – 40 hours per week

Reporting to the Assistant Manager of Roads and Urban Services, the Roads Maintenance summer student is responsible for general maintenance, general labour and cleaning to ensure the Department provides a safe and efficient transportation network.

Duties and Key Responsibilities:

- Paving, patching and pot hole repairs;
- Shoulder maintenance and washout repairs;
- Sidewalk maintenance and repairs;
- Streetlight, traffic signals and pavement marking;
- Sign installation and repairs;
- Tree brushing and trimming;
- Roadside debris and litter pick up;
- Maintenance and repair service to roads and roadsides such as culverts, signs and patching;
- Traffic control during construction projects;
- Assisting in construction, maintenance projects and roadside grass maintenance;
- Maintenance of winter equipment including sandblasting and painting;
- Cleaning of equipment, vehicles and buildings;
- Assistance with equipment maintenance.

Eligibility and Qualifications:

- Related post-secondary education is preferred;
- Full-time enrollment at an educational institution during preceding academic year;
- Will be returning to full-time enrollment at an educational institution for upcoming academic year;
- Must provide own CSA approved safety footwear;
- Valid Class G Driver's License with a clean abstract;
- First Aid and CPR certification.
- WHMIS certification;
- Demonstrated public relations skills.

If you wish to apply for more than one job, please apply to each position individually and clearly outline the position you are applying to.

How to Apply:

Applications will be received until **2:00 p.m. on Thursday, January 30, 2025**. Please submit covering letter, resume and 3-year uncertified driver's abstract to:

Kari Petherick, Coordinator of Human Resources
Municipality of Trent Hills
P.O. Box 1030, 66 Front Street S
Campbellford, ON K0L 1L0
Telephone: (705) 653-1900 ext. 225
kari.petherick@trenthills.ca

The Municipality of Trent Hills is an equal opportunity employer that is committed to inclusive barrier-free recruitment and selection processes. We are pleased to accommodate individual needs in accordance with the Accessibility for Ontarians with Disabilities Act, 2005. Please let us know if you require accommodation at any time during the recruitment process. We thank all applicants who apply but advise that only those selected for an interview will be contacted.



Position: Roads Maintenance
Department: Public Works, Rural Roads and Urban Services
Reports to: Assistant Manager of Roads and Urban Services

Position Summary:

Reporting to the Assistant Manager of Roads and Urban Services, the Roads Maintenance summer student is responsible for general maintenance, general labour and cleaning to ensure the Department provides a safe and efficient transportation network.

Duties and Key Responsibilities:

Activities include but are not limited to:

- Paving, patching and pot hole repairs;
- Shoulder maintenance and washout repairs;
- Sidewalk maintenance and repairs;
- Streetlight, traffic signals and pavement marking;
- Sign installation and repairs;
- Tree brushing and trimming;
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- First Aid and CPR certification;
- Demonstrated public relations skills.

Acknowledgement

Employee Signature: _____

Date: _____