

Municipality of Trent Hills

2025 DRAFT MUNICIPAL BUDGET
MEETING DATE: NOVEMBER 26, 2024





Municipality of Trent Hills
2025 Draft Municipal Budget
Meeting Date: November 26, 2024

Background

On an annual basis, the Municipality prepares a Budget for Council to authorize expenditures for the year. The Municipal Budget is a plan to implement municipal goals and priorities and provides a method to monitor and control income and expenses throughout the year.

Expenditures within the Budget document are organized within three main categories: Operating, Transfers and Capital.

The Operating Budget includes amounts for activities related to day-to-day operations including programs and services such as parks, arenas, road maintenance, policing, fire, building, planning and development services, administration, etc.

Transfers refer to amounts that are dedicated each year as contributions to Reserves and Reserve Funds to help finance projects over a long-term period. Transfers to Reserves identified in the Budget for various areas of service are for both operating and capital projects.

The Capital Budget includes amounts for the acquisition or maintenance of assets that provide or support services to residents over many years.

Municipal expenditures are funded by revenue received from user fees, service charges, reserves, grants, financing and property taxation.

As a lower tier municipality, we are responsible to collect taxes on behalf of the County of Northumberland and the Province of Ontario. Budget information for both of these entities is not included in the Municipal Budget however, respective tax rates for both will be presented to Council at a later date for information purposes.



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Budget Schedule

Each year a Budget schedule is created to assist with the preparation and delivery of the annual Budget to Council. An overview of the schedule is shown below:

Objective	Timeline
Distribution of Operating and Capital Budget documents to Staff	August
Submission of Operating and Capital Budget documents to Finance	September
Finance review and compilation of Budget	September-October
CAO Review of Budget	October-November
First Draft Budget to Council	November
Second Draft Budget to Council	December
Final Budget approval	December-January

By providing the annual Budget to Council prior to the beginning of the next calendar year, deliberation and approval can occur earlier. This facilitates more timely procurement of goods and services and assists with achieving departmental goals and completion of planned projects outlined in the Budget.

The Budget schedule may be amended from time to time by Staff or Council and is altered slightly following each Municipal election.



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Factors Affecting Budget

There are a number of factors that can impact the operating budget significantly. The following table outlines the most common items by category, however is not considered an exhaustive list:

Category	Description/Details	2025 Impact
Employee Compensation	Relates to existing staff complement and includes negotiated union contract adjustments, economic adjustments, job rate adjustments and benefit adjustments.	Yes
	2025: Cost of living adjustment 2%; overall benefit carrier costs; Canada Pension Plan (CPP)-additional maximum pensionable earnings (second higher ceiling).	
Mandatory Legislation	Any new or changes in legislation that require a department to incur additional costs to start a new service or change service levels.	Yes
	2025: Asset Management Plan (Municipal Act), Official Plan (Planning Act), Storm Water Master Plan (Environmental Assessment Act).	
Agreements	Changes to agreements with outside agencies for provision of services	Yes
	OPP increase of 17.4% or \$442,764 over 2024 fee; 2.71% impact to the 2025 municipal budget Conservation Authority levy increases.	
Inflationary	Impacts due to rate increases for items such as maintenance supplies/services, insurance, winter maintenance (sand, salt, fuel).	Yes
	2025: Inflation for materials and supplies affecting Operating and Capital Budgets within Roads & Urban Services. Insurance, estimated 6% increase.	
Fees/Charges and Other Revenue Changes	Revenue impact of proposed increases to existing fees/charges, new fees/charges, grant allocations and Reserve activity.	Yes
	2025: Fees and Charges reviewed by departments annually and changes are incorporated in the Budget where applicable.	
Strategic Initiatives	Council initiatives that have budget effects for subsequent years.	Yes
	Completion of new Sunny Life Recreation and Wellness Centre; Additional operating costs and agreement with YMCA Northumberland.	



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Summary of Changes in Gross Revenues and Expenditures

Gross Expenditures	2025	27,379,328		
	2024	<u>37,760,624</u>	(10,392,252)	↓ 27.49%
Gross Non Tax Revenue	2025	9,672,837		
	2024	<u>21,425,381</u>	(11,752,544)	↓ 54.85%
Taxation Revenue	2025	17,706,491		
	2024	<u>16,335,243</u>	1,371,248	↑ 8.39%

Gross expenditures include Operating, Transfers to Reserves and Capital Budget.

Gross Non Tax Revenues include Fees, Charges, Grants, Reserves and Financing.

1% increase/decrease is approximately \$163,400



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**Summary of Gross Revenues and Expenditures by Budget Category
 Operating, Transfers and Capital Budgets**

Operating	Expenditures	Revenue			
		Fees/Chgs	Grants	Reserves/Fin	Taxation
2025	21,990,821	3,302,043	3,755,506	318,000	14,615,272
2024	19,940,096	3,027,889	3,368,223	494,877	13,049,107
Difference	2,050,725	274,154	387,283	(176,877)	1,566,165

Transfers	Expenditures	Revenue			
		Fees/Chgs	Grants	Reserves/Fin	Taxation
2025	1,148,881	-	-	-	1,148,881
2024	1,240,728	-	-	-	1,240,728
Difference	(91,847)				(91,847)

Capital	Expenditures	Revenue			
		Fees/Chgs	Grants	Reserves/Fin	Taxation
2025	4,239,626		1,322,288	975,000	1,942,338
2024	16,579,800	-	6,427,362	8,107,030	2,045,408
Difference	(12,340,174)		(5,105,074)	(7,132,030)	(103,070)

Total	Expenditures	Revenue			
		Fees/Chgs	Grants	Reserves/Fin	Taxation
2025	27,379,328	3,302,043	5,077,794	1,293,000	17,706,491
2024	37,760,624	3,027,889	9,795,585	8,601,907	16,335,243
Difference	(10,381,296)	274,154	(4,717,791)	(7,308,907)	1,371,248

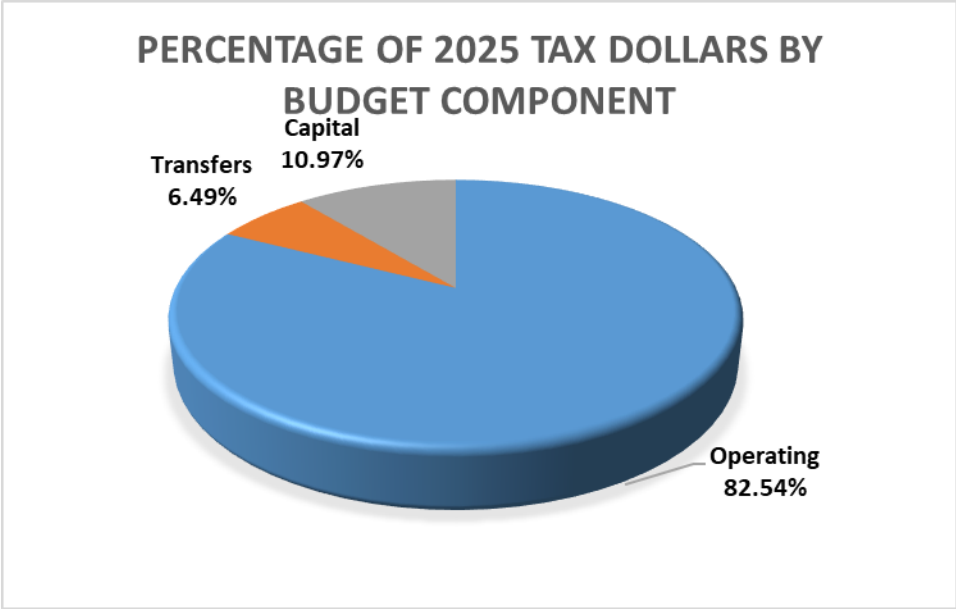
Increase 8.39%



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Tax Supported Budget Categories

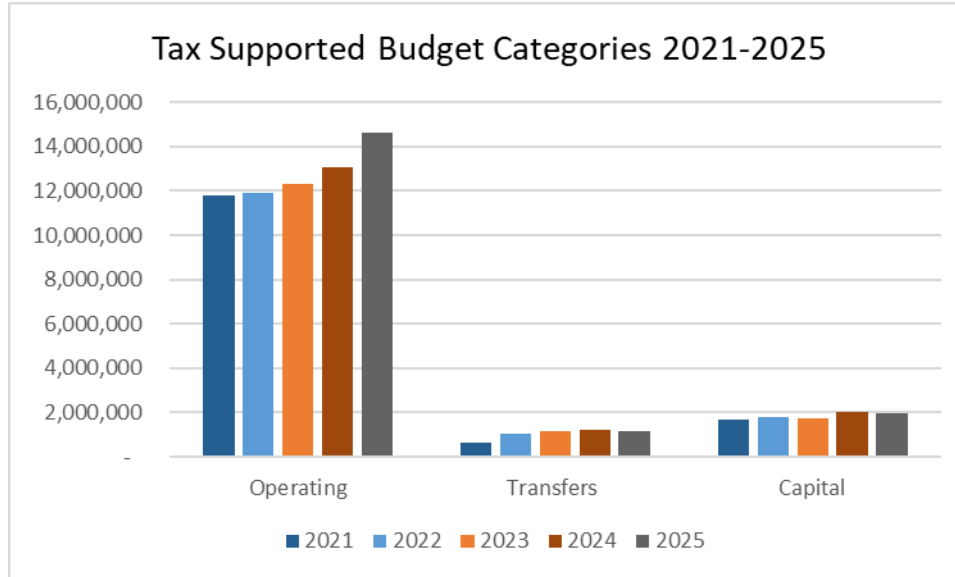
Budget	2024	2025	Y:Y \$ Change	Y:Y % Change	% of 2025 Budget
Operating	13,049,107	14,615,272	1,566,165	12.00%	82.54%
Transfers	1,240,728	1,148,881	(91,847)	-7.40%	6.49%
Capital	2,045,408	1,942,338	(103,070)	-5.04%	10.97%
Total	16,335,243	17,706,491	1,371,248	8.39%	100%





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History of Tax Supported Budget Categories

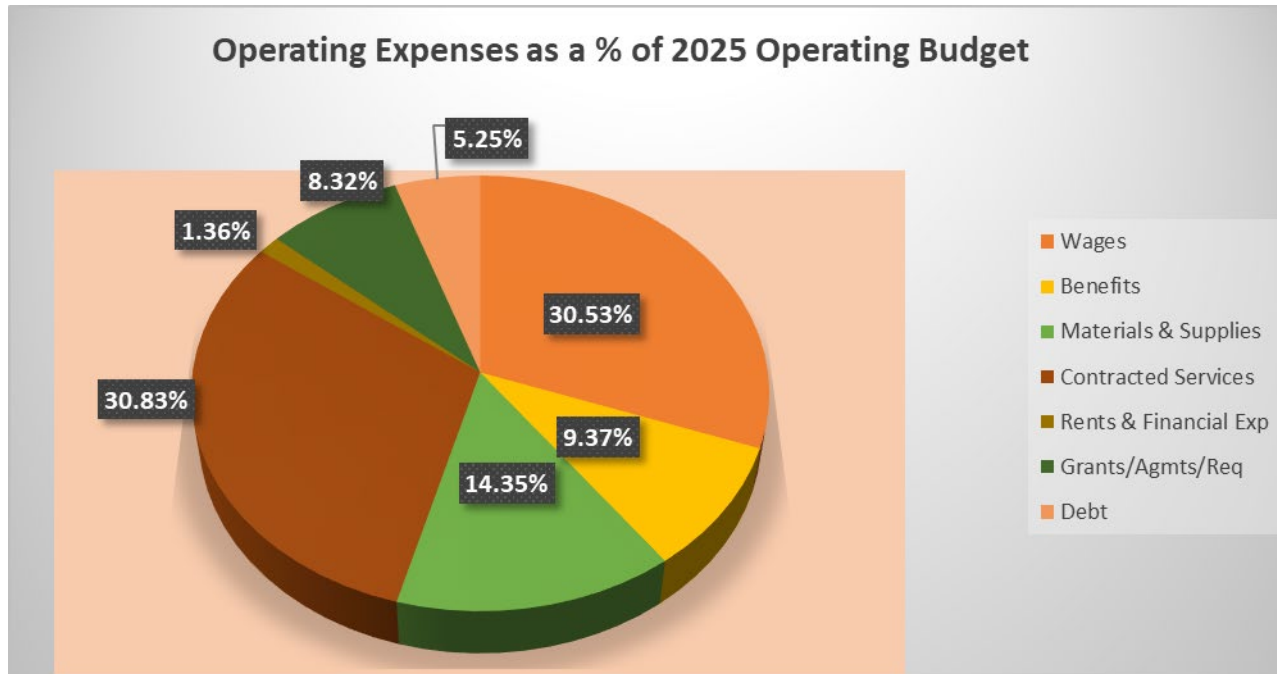




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Operating Expenses 2024 vs 2025

Operating Expenses	Year 2024	Year 2025	Y:Y \$ Change	Y:Y % Change	% of 2025 Op Budget
Wages	6,435,604	6,714,806	279,202	4.34%	30.53%
Benefits	2,025,423	2,060,478	35,054	1.73%	9.37%
Materials & Supplies	2,866,703	3,154,798	288,095	10.05%	14.35%
Contracted Services	6,109,323	6,779,357	670,034	10.97%	30.83%
Rents & Financial Expenses	285,286	298,292	13,006	4.56%	1.36%
Agreements/Requisitions	1,570,136	1,828,623	258,487	16.46%	8.32%
Debt	647,621	1,154,467	506,846	78.26%	5.25%
Total Operating Expenses	19,940,096	21,990,821	2,050,725	10.28%	100.00%





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Highlights of Year Over Year Changes Gross Operating Expenses

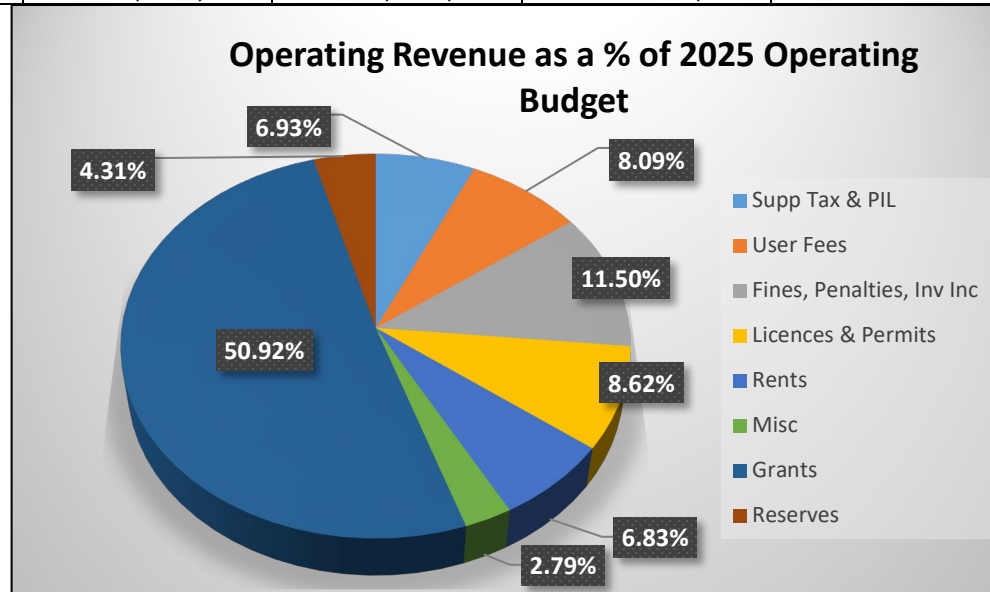
Description	Y:Y \$ Change	Notes
Wages	279,202	Cost of living 2%; job rate changes where applicable;
Benefits	35,054	Employer benefit plan, other mandatory employer benefits (CPP, EI, etc).
Materials & Supplies	288,095	Fleet Parts, Fleet Fuel, Sand, Salt.
Contracted Services	670,034	Insurance, OPP Contract, utilities, various studies/consulting services.
Rents & Financial Expenses	13,006	bank charges, tax write offs increased (offset by additional revenue for supplementary and omitted assessment).
Agreements/Requisitions	258,487	Conservation Authorities increase, Library Requisition increase; Transit (funded by CCBF), Physician Retention and Recruitment, MOU YMCA.
Debt	506,846	Sunny Life Recreation & Wellness Centre Loan (shift from Capital Budget, no additional impact to taxation)
Total	<u>2,050,725</u>	



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Operating Revenue 2024 vs 2025

Operating Revenue	Year 2024	Year 2025	Y:Y \$ Change	Y:Y % Change	% of 2025 Op Budget
Supplementary Tax & PIL	512,325	511,325	(1,000)	(0.20%)	6.93%
User Fees	453,350	596,650	143,300	31.61%	8.09%
Fines, Penalties, Invest Inc	895,861	847,862	(47,999)	(5.36%)	11.50%
Licences & Permits	534,550	635,925	101,375	18.96%	8.62%
Rents	417,146	503,731	86,585	20.76%	6.83%
Miscellaneous	214,657	205,750	(8,907)	(4.15%)	2.79%
Subtotal Fees & Charges	3,027,889	3,301,243	273,354	9.03%	44.76%
Grants	3,368,223	3,755,506	387,283	11.50%	50.92%
Reserves	444,877	318,000	(176,877)	(35.74%)	4.31%
Total Operating Revenue	6,840,989	7,374,749	483,760	7.02%	100.00%





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Highlights of Year Over Year Changes Gross Operating Revenues

Description	Y:Y \$ Change	Notes
Supplementary Tax & PIL	(1,000)	Net decrease between supplementary and omitted assessment taxes & adjusted Payments in Lieu (PIL) to reflect actuals.
User Fees	143,300	Increase in Admin/Finance fees, Cemeteries. Predicted Increase revenues for the Sunny Life Recreation & Wellness Centre.
Fines, Penalties, Invest Inc	(47,999)	Decrease in Bank and Investment Income.
Licences & Permits	101,375	Increase Building Permit fee revenue and minor adjustments both increases and decreases to other licencing fees to reflect actuals (taxi, pet).
Rents	86,585	Increase for rental revenue including capital use fees at various recreation facilities, overall decrease in revenue for corporate facilities.
Miscellaneous	(8,907)	Small decreases throughout various departments.
Grants	387,283	OMPF Grant increase \$387,300; Transit revenue decrease to match expense (Provincial Gas Tax) (\$17).
Reserves	(176,877)	Net change of transfers to and from Reserves
Total Operating Revenue	483,760	

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DEPT/SERVICE	Council					
FUNCTION(S)	Council, Committees, Boards					
Operating	Year	Expenditures	Revenues			
			Fees/Chgs	Grant	Reserves/Fin	Taxation
	2025	313,147	-	-	-	313,147
	2024	305,127	-	-	-	305,127
	Total	8,020	-	-	-	8,020
Transfers	2025	11,000	-	-	-	11,000
	2024	11,000	-	-	-	11,000
	Total	-	-	-	-	-
Capital	2025	-	-	-	-	-
	2024	-	-	-	-	-
	Total	-	-	-	-	-
Y:Y Change	2025	324,147	-	-	-	324,147
	2024	316,127	-	-	-	316,127
	Total	8,020	-	-	-	8,020
Operating Budget Summary Changes			2024	2025	Y:Y Change	
Wages & Benefits			260,909	269,110	8,201	
Materials & Supplies			36,850	36,850	-	
Contracted Services			7,368	7,187	(181)	
Rents & Financial Expenses			-	-	-	
Agreements/Requisitions			-	-	-	
Other Taxation			-	-	-	
Grants			-	-	-	
Reserves			-	-	-	
Fees/Charges/Other			-	-	-	
Total Operating Budget Summary Changes			305,127	313,147	8,020	

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Council Continued	Notes re Operating Budget		
Wages & Benefits-Cost of living increase; change to benefit carrier costs. Contracted Services-Insurance (\$181);			
Y:Y Transfer to Reserves	2024	2025	Y:Y Change
Elections Year 3 of 4 (to 2026)	11,000	11,000	-
	-	-	-
Total Transfers to Reserves	11,000	11,000	-

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DEPT/SERVICE	Administration-OMPF					
FUNCTION(S)	Ontario Municipal Partnership Fund (OMPF) Unconditional Grant					
Operating	Year	Expenditures	Revenues			
			Fees/Chgs	Grant	Reserves/Fin	Taxation
	2025	-	-	3,632,600	-	(3,632,600)
	2024	-	-	3,245,300	-	(3,245,300)
	Total	-	-	387,300	-	(387,300)
Transfers	2025	-	-	-	-	-
	2024	-	-	-	-	-
	Total	-	-	-	-	-
Capital	2025	-	-	-	-	-
	2024	-	-	-	-	-
	Total	-	-	-	-	-
Y:Y Change	2025	-	-	3,632,600	-	(3,632,600)
	2024	-	-	3,245,300	-	(3,245,300)
	Total	-	-	387,300	-	(387,300)
Operating Budget Summary Changes			2024	2025	Y:Y Change	
Wages & Benefits			-	-	-	
Materials & Supplies			-	-	-	
Contracted Services			-	-	-	
Rents & Financial Expenses			-	-	-	
Agreements/Requisitions			-	-	-	
Other Taxation			-	-	-	
Grants			(3,245,300)	(3,632,600)	(387,300)	
Reserves			-	-	-	
Fees/Charges/Other			-	-	-	
Total Operating Budget Summary Changes			(3,245,300)	(3,632,600)	(387,300)	

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Administration OMPF Continued	Notes re Operating Budget
<p>The Ontario Municipal Partnership Fund (OMPF) Grant is an unconditional grant from the Province of Ontario. Funding is based on various community fiscal indicators. OMPF Revenue is included in the annual Budget to offset general operating expenses and is not typically dedicated to one specific project.</p>	
<p>Actuals:</p>	
<p>2020 \$ 3,251,400 2021 \$ 3,256,600 2022 \$ 3,213,300 2023 \$ 3,332,300 2024 \$ 3,245,300 2025 \$ 3,632,600</p>	

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DEPT/SERVICE	Administration/Corporate					
FUNCTION(S)	CAO, Clerk, Finance, Information Technology, Health & Safety, Human Resources, Corporate Facilities					
Operating	Year	Expenditures	Revenues			
			Fees/Chgs	Grant	Reserves/Fin	Taxation
	2025	3,059,941	1,593,638	-	182,000	1,284,303
	2024	2,875,245	1,663,144	-	100,000	1,112,101
	Total	184,696	(69,506)	-	82,000	172,202
Transfers	2025	133,090	-		-	133,090
	2024	133,070	-	-	-	133,070
	Total	20	-	-	-	20
Capital	2025	90,000	-		15,000	75,000
	2024	75,000	-		15,000	60,000
	Total	15,000	-	-	-	15,000
Y:Y Change	2025	3,283,031	1,593,638	-	197,000	1,492,393
	2024	3,083,315	1,663,144	-	115,000	1,305,171
	Total	199,716	(69,506)	-	82,000	187,222
Operating Budget Summary Changes				2024	2025	Y:Y Change
Wages & Benefits				1,567,502	1,509,356	(58,146)
Materials & Supplies				325,145	475,804	150,659
Contracted Services				605,979	698,002	92,023
Rents & Financial Expenses				200,119	200,279	160
Agreements/Requisitions				176,500	176,500	-
Other Taxation				(512,325)	(511,325)	1,000
Grants				-		-
Reserves				(100,000)	(182,000)	(82,000)
Fees/Charges/Other				(1,150,819)	(1,082,313)	68,506
Total Operating Budget Summary Changes				1,112,101	1,284,303	172,202

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Administration Continued	Notes re Operating Budget					
<p>Wages & Benefits-Cost of living, grid/step movement; benefit carrier cost increases. One less IT staff shifted to County IT contract Materials & Supplies-Minor adjustments based on actuals for training, mileage and other office related materials & supplies. Increase in software and support for web upgrades annually. Increases in IT support costs for transition to County Contract. Contracted Services-Insurance; Municipal facility maintenance costs and utilities; consulting services for IT and Asset Management, Increase in IT Support with County Contract. Rents & Financial Expenses-Increase tax write off expense account based on historical actuals; Other Taxation-Increase Supplementary & Omitted Assessment; changes to PIL revenue based on actuals. Fees/Charges/Other-Decrease Investment income; penalty & interest on taxes, adjust corporate facilities user fees.</p>						
Y:Y Transfer to Reserves	2024	2025	Y:Y Change			
Working Reserve	50,000	50,000	-			
Council Initiatives	-	-	-			
Corporate Facilities Capital Use Fees	3,070	3,090	20			
Facilities-Maintenance	80,000	80,000	-			
Total Transfers to Reserves	133,070	133,090	20			
2025 Capital Details						
		Expenditure	Revenue			
Category	Project Description	Amount	Grants	Reserve	Other	Taxation
Information Tech	Computer Hardware-Annual Corporate	75,000	-	-	-	75,000
	Telephone System Upgr-Carry Over '24	15,000	-	15,000	-	-
Total Capital		90,000	-	15,000	-	75,000

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DEPT/SERVICE	Fire					
FUNCTION(S)	Fire/Rescue, Emergency Response, Fire Safety & Education, Fire Prevention/Inspection					
Operating	Year	Expenditures	Revenues			
			Fees/Chgs	Grant	Reserves/Fin	Taxation
	2025	1,858,900	33,450	-	-	1,825,450
	2024	1,765,913	26,950	-	-	1,738,963
	Total	92,987	6,500	-	-	86,487
Transfers	2025	175,000	-	-	-	175,000
	2024	175,000	-	-	-	175,000
	Total	-	-	-	-	-
Capital	2025	660,000	-	-	550,000	110,000
	2024	110,000	-	-	-	110,000
	Total	550,000	-	-	550,000	-
Y:Y Change	2025	2,693,900	33,450	-	550,000	2,110,450
	2024	2,050,913	26,950	-	-	2,023,963
	Total	642,987	6,500	-	550,000	86,487
Operating Budget Summary Changes			2024	2025	Y:Y Change	
Wages & Benefits			878,435	925,080	46,645	
Materials & Supplies			188,900	196,900	8,000	
Contracted Services			401,394	425,286	23,892	
Rents & Financial Expenses			292,184	306,634	14,450	
Agreements/Requisitions			5,000	5,000	-	
Other Taxation			-	-	-	
Grants			-	-	-	
Reserves			-	-	-	
Fees/Charges/Other			(26,950)	(33,450)	(6,500)	
Total Operating Budget Summary Changes			1,738,963	1,825,450	86,487	

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Fire Continued		Notes re Operating Budget				
Wages & Benefits-Cost of living adjustment; benefit carrier increases; wage grid changes.						
Materials & Supplies-Fuel \$1,000; Training and Courses (\$5,000); Office Supplies/General Materials \$500; Software and Support \$11,500						
Contracted Services-Insurance \$ 4,596; Equipment Repairs \$5,000 Utilities \$1,796 ; Maintenance Contracts ESB \$ 12,500						
Rents and Financials- Hydrant Rental increases \$14,450						
Y:Y Transfer to Reserves		2024	2025	Y:Y Change		
Capital Equipment Replacement		175,000	175,000	-		
		-	-	-		
Total Transfers to Reserves		175,000	175,000	-		
2025 Capital Details		Expenditure	Revenue			
Category	Project Description	Amount	Grants	Reserve	Other	Taxation
Equipment	Breathing Air Compressor	75,000	-	-	-	75,000
	PPE/Bunker Gear	25,000	-	-	-	25,000
	Rescue Vehicle	500,000	-	500,000	-	-
Communications	Digital Radio Upgrades	10,000	-	-	-	10,000
Studies	Feasibility Study-Station 2 Hastings	50,000		50,000		
Total Capital		660,000	-	550,000	-	110,000

Maintain taxation requirement of \$ 285,000 for Capital and Transfers to Reserves for future Capital.

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DEPT/SERVICE	Police					
FUNCTION(S)	OPP Contract, Police Services Board					
Operating	Year	Expenditures	Revenues			
			Fees/Chgs	Grant	Reserves/Fin	Taxation
	2025	2,995,896	7,000	9,652	100,000	2,879,244
	2024	2,557,132	7,000	9,652	61,877	2,478,603
	Total	438,764	-	-	38,123	400,641
Transfers	2025	-	-	-	-	-
	2024	-	-	-	-	-
	Total	-	-	-	-	-
Capital	2025	-	-	-	-	-
	2024	-	-	-	-	-
	Total	-	-	-	-	-
Y:Y Change	2025	2,995,896	7,000	9,652	100,000	2,879,244
	2024	2,557,132	7,000	9,652	61,877	2,478,603
	Total	438,764	-	-	38,123	400,641
Operating Budget Summary Changes			2024	2025	Y:Y Change	
Wages & Benefits			1,500	-	(1,500)	
Materials & Supplies			3,300	800	(2,500)	
Contracted Services			2,552,107	2,994,871	442,764	
Rents & Financial Expenses			-	-	-	
Agreements/Requisitions			225	225	-	
Other Taxation			-	-	-	
Grants			(9,652)	(9,652)	-	
Reserves			(61,877)	(100,000)	(38,123)	
Fees/Charges/Other			(7,000)	(7,000)	-	
Total Operating Budget Summary Changes			2,478,603	2,879,244	400,641	

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Police Continued	Notes re Operating Budget
	<p>Contracted Services-OPP base contract change year over year \$ 442,764. (17.4% increase) OPP Reconciliation increase is due to the union contract neogiations being completed by the province and included the reconciled costs for retroactive adjustments and the new cost adjusments for the 2025 calendar year.</p> <p>Grants-RIDE Grant revenue matches expense for same.</p> <p>OPP will be phasing out Police Record Check revenue by 25% per year commencing in 2025 to complete phased out by 2028.</p> <p>Transfer from Reserve of \$ 100,000 to reduce impact of increase in Police contract.</p>

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DEPT/SERVICE	Conservation Authorities					
FUNCTION(S)	Watershed Management, Source Water Protection					
Operating	Year	Expenditures	Revenues			
			Fees/Chgs	Grant	Reserves/Fin	Taxation
	2025	383,618	-	-	-	383,618
	2024	363,898	-	-	-	363,898
	Total	19,720	-	-	-	19,720
Transfers	2025	11,083	-	-	-	11,083
	2024	11,083	-	-	-	11,083
	Total	-	-	-	-	-
Capital	2025	-	-	-	-	-
	2024	-	-	-	-	-
	Total	-	-	-	-	-
Y:Y Change	2025	394,701	-	-	-	394,701
	2024	374,981	-	-	-	374,981
	Total	19,720	-	-	-	19,720
Operating Budget Summary Changes			2024	2025	Y:Y Change	
Wages & Benefits			-	-	-	
Materials & Supplies			-	-	-	
Contracted Services			-	-	-	
Rents & Financial Expenses			-	-	-	
Agreements/Requisitions			363,898	383,618	19,720	
Other Taxation			-	-	-	
Grants			-	-	-	
Reserves			-	-	-	
Fees/Charges/Other			-	-	-	
Total Operating Budget Summary Changes			363,898	383,618	19,720	

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Conservation Authorities Continued	Notes re Operating Budget		
2025 Budget Changes Include:			
Lower Trent CA	Levy Increase \$	24,986	
Crowe Valley CA	Levy Increase \$	1,912	
Otonabee Region CA	Levy Increase \$	10	
Y:Y Transfer to Reserves	2024	2023	Y:Y Change
Warkworth Dam Study (Year 5 of 10-Mun share only); Future Capital	11,083	11,083	-
	-	-	-
Total Transfers to Reserves	11,083	11,083	-

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DEPT/SERVICE	Protective Services					
FUNCTION(S)	Licensing, Livestock Claims, Animal Control					
Operating	Year	Expenditures	Revenues			
			Fees/Chgs	Grant	Reserves/Fin	Taxation
	2025	52,920	23,975	-	-	28,945
	2024	51,900	24,175	-	-	27,725
	Total	1,020	(200)	-	-	1,220
Transfers	2025	-	-	-	-	-
	2024	-	-	-	-	-
	Total	-	-	-	-	-
Capital	2025	-	-	-	-	-
	2024	-	-	-	-	-
	Total	-	-	-	-	-
Y:Y Change	2025	52,920	23,975	-	-	28,945
	2024	51,900	24,175	-	-	27,725
	Total	1,020	(200)	-	-	1,220
Operating Budget Summary Changes			2024	2025	Y:Y Change	
Wages & Benefits			-	-	-	
Materials & Supplies			-	-	-	
Contracted Services			51,900	52,920	1,020	
Rents & Financial Expenses			-	-	-	
Agreements/Requisitions			-	-	-	
Other Taxation			-	-	-	
Grants			-	-	-	
Reserves			-	-	-	
Fees/Charges/Other			(24,175)	(23,975)	200	
Total Operating Budget Summary Changes			27,725	28,945	1,220	

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Protective Services Continued	Notes re Operating Budget
<p>Contracted Services-Increase in Docupet service fees \$1020; Decrease in taxis Licence and increase in Vendor Licenses licence revenues: overall decrease of \$ 200</p>	

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DEPT/SERVICE	Building					
FUNCTION(S)	Building Permits, Inspection and Enforcement Services (Ontario Building Code Act)					
Operating	Year	Expenditures	Revenues			
			Fees/Chgs	Grant	Reserves/Fin	Taxation
	2025	597,026	544,000	-	-	53,026
	2024	597,026	444,000	-	57,000	42,758
	Total	-	100,000	-	(57,000)	10,268
Transfers	2025	-	-	-	-	-
	2024	-	-	-	-	-
	Total	-	-	-	-	-
Capital	2025	-	-	-	-	-
	2024	-	-	-	-	-
	Total	-	-	-	-	-
Y:Y Change	2025	597,026	544,000	-	-	53,026
	2024	543,758	444,000	-	57,000	42,758
	Total	53,268	100,000	-	(57,000)	10,268
Operating Budget Summary Changes				2024	2025	Y:Y Change
Wages & Benefits				414,699	484,228	69,529
Materials & Supplies				99,504	80,655	(18,849)
Contracted Services				28,555	29,643	1,088
Rents & Financial Expenses				1,000	2,500	1,500
Agreements/Requisitions				-	-	-
Other Taxation				-	-	-
Grants				-	-	-
Reserves				(57,000)	-	57,000
Fees/Charges/Other				(444,000)	(544,000)	(100,000)
Total Operating Budget Summary Changes				42,758	53,026	10,268

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Building Continued	Notes re Operating Budget
	<p>Wages & Benefits-Cost of living adjustment, wage grid adjustments, benefit carrier cost increase.</p> <p>Materials & Supplies-Increase in software and support costs due to implementation of Permitting software in 2024.</p> <p>Contracted Services-Increases for utilities and insurance.</p> <p>Rents & Financial Expenses: New fees for online payment capability with new software.</p> <p>Fees/Charges/Other-Increase in building permit fees based on historical revenues received.</p>

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DEPT/SERVICE	By-Law					
FUNCTION(S)	Municipal By-Law Enforcement, Parking Enforcement, Property Standards					
Operating	Year	Expenditures	Revenues			
			Fees/Chgs	Grant	Reserves/Fin	Taxation
	2025	100,422	1,500			98,922
	2024	129,380	1,500	-	-	127,880
	Total	(28,958)	-	-	-	(28,958)
Transfers	2025	-	-	-	-	-
	2024	-	-	-	-	-
	Total	-	-	-	-	-
Capital	2025	-	-	-	-	-
	2024	-	-	-	-	-
	Total	-	-	-	-	-
Y:Y Change	2025	100,422	1,500	-	-	98,922
	2024			-	-	-
	Total	100,422	1,500	-	-	98,922
Operating Budget Summary Changes				2024	2025	Y:Y Change
Wages & Benefits				114,430	85,022	(29,408)
Materials & Supplies				8,450	8,900	450
Contracted Services				6,500	6,500	-
Rents & Financial Expenses				-	-	-
Agreements/Requisitions				-	-	-
Other Taxation				-	-	-
Grants				-	-	-
Reserves				-	-	-
Fees/Charges/Other				(1,500)	(1,500)	-
Total Operating Budget Summary Changes				127,880	98,922	(28,958)

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By-Law Continued	Notes re Operating Budget
Wages & Benefits-Cost of living increase; benefit carrier cost increase. Adjustment to wage allocation between Building and By-Law divisions.	
Materials & Supplies-Increase in Fuel \$ 700;	

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DEPT/SERVICE	Emergency Measures					
FUNCTION(S)	Emergency Preparedness, Civic Addressing					
Operating	Year	Expenditures	Revenues			
			Fees/Chgs	Grant	Reserves/Fin	Taxation
	2025	20,510	3,000	-	-	17,510
	2024	20,463	3,000	-	-	17,463
	Total	47	-	-	-	47
Transfers	2025	-	-	-	-	-
	2024	307	-	-	-	307
	Total	(307)	-	-	-	(307)
Capital	2024	-	-	-	-	-
	2023	-	-	-	-	-
	Total	-	-	-	-	-
Y:Y Change	2024	20,510	3,000	-	-	17,510
	2023	20,770	3,000	-	-	17,770
	Total	(260)	-	-	-	(260)
Operating Budget Summary Changes				2024	2025	Y:Y Change
Wages & Benefits				-	-	-
Materials & Supplies				8,500	8,500	-
Contracted Services				11,963	12,010	47
Rents & Financial Expenses				-	-	-
Agreements/Requisitions				-	-	-
Other Taxation				-	-	-
Grants				-	-	-
Reserves				-	-	-
Fees/Charges/Other				(3,000)	(3,000)	-
Total Operating Budget Summary Changes				17,463	17,510	47

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Emergency Measures Continued	Notes re Operating Budget		
Y:Y Transfer to Reserves	2024	2025	Y:Y Change
Emergency Measures re Municipal Disaster Recovery Assistance	307	-	(307)
Total Transfers to Reserves	307	-	(307)

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DEPT/SERVICE	Roads & Urban Services					
FUNCTION(S)	Roads, Bridges, Sidewalk Maintenance and Construction, Streetlights (Standard & Decorative), Crossing Guards					
Operating	Year	Expenditures	Revenues			
			Fees/Chgs	Grant	Reserves/Fin	Taxation
	2025	6,428,646	79,000			6,349,646
	2024	6,142,587	79,000	-	75,000	5,988,587
	Total	286,059	-	-	(75,000)	361,059
Transfers	2025	537,339	-	468,339	-	69,000
	2024	235,000	-	-	-	235,000
	Total	302,339	-	468,339	-	(166,000)
Capital	2025	3,043,215		753,949	115,000	2,174,266
	2024	6,050,000	-	2,637,113	1,687,479	1,725,408
	Total	(3,006,785)	-	(1,883,164)	(1,572,479)	448,858
Y:Y Change	2025	10,009,200	79,000	1,222,288	115,000	8,592,912
	2024	12,427,587	79,000	2,637,113	1,762,479	7,948,995
	Total	(2,418,387)	-	(1,414,825)	(1,647,479)	643,917
Operating Budget Summary Changes				2024	2025	Y:Y Change
Wages & Benefits				2,877,656	3,001,881	124,225
Materials & Supplies				1,844,580	2,016,714	172,134
Contracted Services				1,104,456	1,097,759	(6,697)
Rents & Financial Expenses				315,895	312,292	(3,603)
Agreements/Requisitions				-		-
Other Taxation				-		-
Grants				-		-
Reserves				(75,000)		75,000
Fees/Charges/Other				(79,000)	(79,000)	-
Total Operating Budget Summary Changes				5,988,587	6,349,646	361,059

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Roads & Urban Services Continued		Notes re Operating Budget				
Wages & Benefits-Includes Cost of living, grid/step movement, benefit carrier costs.						
Materials & Supplies-Admin \$ 10,120; Bridges & Culverts \$ 1,123 Roadside \$ 797; Hardtop Maint \$ 671; Loosetop (Calcium) \$ 8,536; Tools & Sundry \$ 240; Sidewalks \$ 208; Line Painting \$ 4,000;Fleet Parts \$ 14,491; Fuel \$ 13,200; Sand \$ 102,324 Salt \$ 8,890.						
Contracted Services-Insurance \$7,582; Culverts \$ 3,016; Roadside \$ 16,680; Hard Top \$ 1,471; Garages \$4,248; Traffic Signs \$353; Line Painting \$2,596; Gravel Pits \$ 1,946; Fleet \$ 1,950; St. Lights \$ 3,545						
Fees/Charges-County Winter Control \$ 40,000; Entrance/Road Cut Permits/Misc \$ 39,000						
Y:Y Transfer to Reserves		2024	2025	Y:Y Change		
Aggregate Revenue		20,000	20,000	-		
Retaining Walls		20,000	20,000	-		
Bridges		50,000	-	(50,000)		
Roads Needs Study (Yr 1 of 4)		10,000	16,000	6,000		
Traffic Counts (Yr 1 of 4)		10,000	13,000	3,000		
Unlicensed Equipment Replacement		125,000	-	(125,000)		
OCIF 2025 Projects- TBD		-	468,339	468,339		
Total Transfers to Reserves		235,000	537,339	302,339		
2025 Capital Details		Expenditure	Revenue			
Category	Project Description	Amount	Grants	Reserve	Other	Taxation
Road Resurfacing	Resurfacing Program-Tar & Chip (existing)	706,302	453,949	-	-	252,353
	Resurfacing Program-Tar & Chip (conv)	282,224	-	-	-	282,224
	Crushed Stone	46,064	-	-	-	46,064
	Asphalt Resurfacing	233,625				233,625
Construction	Frank St. / Saskatoon St. Urbanization	300,000	300,000		-	-
Bridges	Bridge Inspections	12,000	-	-	-	12,000
	Bridge Repairs-Inspection priorities	250,000	-	-	-	250,000
Streetlights	Decorative Light Replacement	25,000	-	-	-	25,000
Sidewalks	Annual repair/replacement program	165,000	-	-	-	165,000
Boulevards	Annual replacement program	35,000	-	-	-	35,000
Equipment	Half ton Truck	88,000	-	-	-	88,000
	Tandem Truck	425,000				425,000
	Sidewalk Machine	260,000				260,000
	Water Tank	50,000		50,000		-
	Fuel Card System	65,000		65,000		-
Facilities	Public Works Depot	100,000				100,000
Total Capital		3,043,215	753,949	115,000	-	2,174,266

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DEPT/SERVICE	Transit					
FUNCTION(S)	Regional Transportation (Partnership Agreement)					
Operating	Year	Expenditures	Revenues			
			Fees/Chgs	Grant	Reserves/Fin	Taxation
	2025	158,754	-	113,254	-	45,500
	2024	158,771	-	113,271	-	45,500
	Total	(17)	-	(17)	-	
Transfers	2025	-	-	-	-	-
	2024	-	-	-	-	-
	Total	-	-	-	-	-
Capital	2025	-	-	-	-	-
	2024	-	-	-	-	-
	Total	-	-	-	-	-
Y:Y Change	2025	158,754	-	113,254	-	45,500
	2024	158,771	-	113,271	-	45,500
	Total	(17)	-	(17)	-	-
Operating Budget Summary Changes			2024	2025	Y:Y Change	
Wages & Benefits			-	-	-	
Materials & Supplies			-	-	-	
Contracted Services			45,500	45,500	-	
Rents & Financial Expenses			-	-	-	
Agreements/Requisitions			113,271	113,254	(17)	
Other Taxation			-	-	-	
Grants			(113,271)	(113,254)	17	
Reserves			-	-	-	
Fees/Charges/Other			-	-	-	
Total Operating Budget Summary Changes			45,500	45,500	-	

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Transit Continued	Notes re Operating Budget
<p>No change to Municipal contribution for this service. 2025 Provincial Gas Tax announcement pending. Partnership Agreement with Community Care Northumberland to provide regional transportation within Trent Hills. Provincial Gas Tax Revenue received by the Municipality supports this program. Municipal contribution remains unchanged at \$ 45,500.</p> <p>Provincial Gas Tax Allocations (2015-2023): 2015 \$ 87,697; 2016 \$ 91,211; 2017 \$108,764; 2018 \$ 69,321; 2019 \$ 77,577; 2020 \$ 58,199; 2021 \$ 38,140; 2022 \$ 41,997; 2023 \$ 113,271; 2024 \$113,254</p> <p>The Provincial Grant allocation amounts shown above represent actual grant funds received and may differ from the annual Budget amounts due to timing of announcements of the grant funding each year.</p>	

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DEPT/SERVICE	Storm Sewers					
FUNCTION(S)	Storm Sewers/Drainage					
Operating	Year	Expenditures	Revenues			
			Fees/Chgs	Grant	Reserves/Fin	Taxation
	2025	304,108	-		-	304,108
	2024	200,948	-	-	-	200,948
	Total	103,160	-	-	-	103,160
Transfers	2025	-	-	-	-	-
	2024	50,000	-	-	-	50,000
	Total	(50,000)	-	-	-	(50,000)
Capital	2025	-	-	-	-	-
	2024	-	-	-	-	-
	Total	-	-	-	-	-
Y:Y Change	2025	304,108	-	-	-	304,108
	2024	250,948	-	-	-	250,948
	Total	53,160	-	-	-	53,160
Operating Budget Summary Changes			2025	2025	Y:Y Change	
Wages & Benefits			35,000	74,800	39,800	
Materials & Supplies			19,240	24,100	4,860	
Contracted Services			32,500	91,000	58,500	
Rents & Financial Expenses			114,208	114,208	-	
Agreements/Requisitions			-	-	-	
Other Taxation			-	-	-	
Grants			-	-	-	
Reserves			-	-	-	
Fees/Charges/Other			-	-	-	
Total Operating Budget Summary Changes			200,948	304,108	103,160	

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Storm Sewers Continued	Notes re Operating Budget		
Wages & Benefits-Reallocated from Roads to Storm Materials & Supplies-Increase for parts related to Storm Sewer maintenance. Contracted Services-increase for catchbasin cleaning and CCTV costs \$8,500, Storm Water Master Plan \$50,000.			
Y:Y Transfer to Reserves	2024	2025	Y:Y Change
Stormwater Master Plan	50,000	-	(50,000)
	-	-	-
Total Transfers to Reserves	50,000	-	(50,000)

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DEPT/SERVICE	Environmental-Solid Waste Disposal					
FUNCTION(S)	Landfill and Transfer Station Services					
Operating	Year	Expenditures	Revenues			
			Fees/Chgs	Grant	Reserves/Fin	Taxation
	2025	5,800	4,000	-	-	1,800
	2024	10,165	4,000	-	-	6,165
	Total	(4,365)	-	-	-	(4,365)
Transfers	2025	4,000	-	-	-	4,000
	2024	4,000	-	-	-	4,000
	Total	-	-	-	-	-
Capital	2025	-	-	-	-	-
	2024	-	-	-	-	-
	Total	-	-	-	-	-
Y:Y Change	2025	9,800	4,000	-	-	5,800
	2024	14,165	4,000	-	-	10,165
	Total	(4,365)	-	-	-	(4,365)
Operating Budget Summary Changes			2024	2025	Y:Y Change	
Wages & Benefits			-	-	-	
Materials & Supplies			-	-	-	
Contracted Services			10,165	5,800	(4,365)	
Rents & Financial Expenses			-	-	-	
Agreements/Requisitions			-	-	-	
Other Taxation			-	-	-	
Grants			-	-	-	
Reserves			-	-	-	
Fees/Charges/Other			(4,000)	(4,000)	-	
Total Operating Budget Summary Changes			6,165	1,800	(4,365)	

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Environmental-Solid Waste Continued	Notes re Operating Budget		
Reduction in Contracted Services-Monitoring Cost for former landfill site in business park. Fees/Charges/Other-Revenue received from the County of Northumberland in accordance with the County Host Fee Agreement re Seymour Transfer Station.			
Y:Y Transfer to Reserves	2023	2024	Y:Y Change
County Host Fee to Reserve	4,000	4,000	-
	-	-	-
Total Transfers to Reserves	4,000	4,000	-

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DEPT/SERVICE	Cemeteries					
FUNCTION(S)	Burials, Interments (Active Cemeteries)					
Operating	Year	Expenditures	Revenues			
			Fees/Chgs	Grant	Reserves/Fin	Taxation
	2025	125,867	53,050	-	5,000	67,817
	2024	107,516	32,775	-	5,000	69,741
	Total	18,351	20,275	-	-	(1,924)
Transfers	2025	7,200	7,200	-	-	-
	2024	4,000	-	-	-	4,000
	Total	3,200	7,200	-	-	(4,000)
Capital	2025		-	-	-	-
	2024	75,000	-	-	75,000	-
	Total	(75,000)	-	-	(75,000)	-
Y:Y Change	2025	133,067	60,250	-	5,000	67,817
	2024	186,516	32,775	-	80,000	73,741
	Total	(53,449)	27,475	-	(75,000)	(5,924)
Operating Budget Summary Changes			2024	2025	Y:Y Change	
Wages & Benefits			81,384	88,132	6,748	
Materials & Supplies			10,300	10,500	200	
Contracted Services			15,832	20,035	4,203	
Rents & Financial Expenses			-	-	-	
Agreements/Requisitions			-	-	-	
Other Taxation			-	-	-	
Grants			-	-	-	
Reserves			(5,000)	(5,000)	-	
Fees/Charges/Other			(32,775)	(45,850)	(13,075)	
Total Operating Budget Summary Changes			69,741	67,817	(1,924)	

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Cemeteries Continued	Notes re Operating Budget					
Wages & Benefits-Cost of living adjustment; benefit carrier cost increase; adjustments to allocations of Staff time within this area of service. Materials & Supplies-Decrease in Budget due to software acquisition in 2023. Ongoing software maintenance fees included. Contracted Services-Includes tree removal; monument repairs; scattering grounds concept plan. Transfer from Reserve-Revenue to offset scattering grounds concept plan. Fees/Charges-Revenue for plot sales, grave openings and corner stones.						
Y:Y Transfer to Reserves	2024	2025	Y:Y Change			
Perpetual Care (Care & Maintenance)	4,000	7,200	3,200			
Total Transfers to Reserves	4,000	7,200	3,200			
2025 Capital Details						
		Expenditure	Revenue			
Category	Project Description	Amount	Grants	Reserve	Other	Taxation
Facilities		-	-	-	-	-
		-	-	-	-	-
Total Capital		-	-	-	-	-

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DEPT/SERVICE	Parks & Recreation					
FUNCTION(S)	Parks, Sports Fields, Recreation Facilities					
Operating	Year	Expenditures	Revenues			
			Fees/Chgs	Grant	Reserves/Fin	Taxation
	2025	3,853,199	818,930	-	6,000	3,028,269
	2024	2,824,361	597,845	-	6,000	2,220,516
	Total	1,028,838	221,085	-	-	807,753
Transfers	2025	129,580		-	-	129,580
	2024	612,268	-	-	-	612,268
	Total	(482,688)	-	-	-	(482,688)
Capital	2025	582,000	-	100,000	295,000	187,000
	2024	10,269,800	-	3,790,248	6,329,552	150,000
	Total	(9,687,800)	-	(3,690,248)	(6,034,552)	37,000
Y:Y Change	2025	4,564,779	818,930	100,000	301,000	3,344,849
	2024	13,706,429	597,845	3,790,248	6,335,552	2,982,784
	Total	(9,141,650)	221,085	(3,690,248)	(6,034,552)	362,065
Operating Budget Summary Changes			2024	2025	Y:Y Change	
Wages & Benefits			1,538,410	1,705,861	167,451	
Materials & Supplies			207,100	180,000	(27,100)	
Contracted Services			868,351	1,056,677	188,326	
Rents & Financial Expenses			9,500	516,846	507,346	
Agreements/Requisitions			201,000	393,815	192,815	
Other Taxation			-	-	-	
Grants			-	-	-	
Reserves			(6,000)	(6,000)	-	
Fees/Charges/Other			(597,845)	(818,930)	(221,085)	
Total Operating Budget Summary Changes			2,220,516	3,028,269	807,753	

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Parks & Recreation Continued		Notes re Operating Budget				
Wages & Benefits-Cost of living adjustments, benefit carrier cost increase; Contracted Services-Increase in Operational cost for the Sunny Life Recreation & Wellness Centre Rents & Financial Expenses-Loan Repayment for the Sunny Life Recreation & Wellness Centre Agreement/Requisitions-MOU with YMCA for operating costs for 2025 Fees/Charges/Other- increase in fees at Campbellford Wellness Centre and increase in ice rental fees as well as cost recovery for wellness center expenses.						
Y:Y Transfer to Reserves		2024	2025	Y:Y Change		
Playgrounds		5,000	5,000	-		
Parks & Recreation General Purpose		5,000	5,000	-		
Facility Capital Use Fees		56,290	69,580	13,290		
Recreation and Wellness Centre Facility		-	50,000	50,000		
Long Term Debt-Recreation & Wellness Centre		545,978	-	(545,978)		
Total Transfers to Reserves		612,268	129,580	(482,688)		
2025 Capital Details		Expenditure	Revenue			
Category	Project Description	Amount	Grants	Reserve	Other	Taxation
Facilities	Crowe Bridge Park-Parking Control	40,000	-	19,000	-	21,000
	Hastings FH LED Lights	150,000	-	108,000	-	42,000
	Roof Repairs-WW Arena	200,000	100,000	100,000	-	-
	Warkworth Ball Diamond Support Bldg Rp	12,000	-	3,000	-	9,000
Equipment	Zero Turn Mower	40,000	-	-	-	40,000
Studies	Parks & Recreation Master Plan	140,000	-	65,000	-	75,000
Total Capital		582,000	100,000	295,000	-	187,000

Municipality of Trent Hills
2025 Draft Municipal Budget
Meeting Date: November 26, 2024

DEPT/SERVICE	Library					
FUNCTION(S)	Library Programs and Services					
Operating	Year	Expenditures	Revenues			
			Fees/Chgs	Grant	Reserves/Fin	Taxation
	2025	724,943	-	-	-	724,943
	2024	676,756	-	-	-	676,756
	Total	48,187	-	-	-	48,187
Transfers	2025	-	-	-	-	-
	2024	-	-	-	-	-
	Total	-	-	-	-	-
Capital	2025	-	-	-	-	-
	2024	-	-	-	-	-
	Total	-	-	-	-	-
Y:Y Change	2025	724,943	-	-	-	724,943
	2024	676,756	-	-	-	676,756
	Total	48,187	-	-	-	48,187
Operating Budget Summary Changes			2024	2025	Y:Y Change	
Wages & Benefits			-	-	-	
Materials & Supplies			-	-	-	
Contracted Services			41,514	43,732	2,218	
Rents & Financial Expenses			-	-	-	
Agreements/Requisitions			635,242	681,211	45,969	
Other Taxation			-	-	-	
Grants			-	-	-	
Reserves			-	-	-	
Fees/Charges/Other			-	-	-	
Total Operating Budget Summary Changes			676,756	724,943	48,187	

Municipality of Trent Hills
2025 Draft Municipal Budget
Meeting Date: November 26, 2024

Library Continued	Notes re Operating Budget
<p>The Municipal Budget includes amounts for Library facility maintenance. Contracted Services-Increase in Municipal costs for sprinkler testing, alarm monitoring, general building maintenance \$1,000, building insurance \$1,218.</p> <p>Agreements/Requisitions-represents the Library Board Annual Requisition amount. Summary of Y:Y Increase in Library Board Requisition \$ 45,969 Wages & Benefits \$ 49,679; Software & Support \$ 236; Caretaking \$ 2,000; Utilities/Phone/Insurance/Facility Repairs \$3,400; Revenue: SOLS Grant (\$ 21); Facility Rentals increase of \$7,300 Photocopies and faxes increase of \$1,425</p> <p>The Library Board is responsible to submit annual estimates of all sums required for the purposes of the Board. The amounts shown above include the net amount required by the Board. Municipal funding to the Library Board represents 92.01% of total annual Library revenue.</p>	

Municipality of Trent Hills
2025 Draft Municipal Budget
Meeting Date: November 26, 2024

DEPT/SERVICE	Cultural					
FUNCTION(S)	Heritage Preservation, Community Culture, War Monuments					
Operating	Year	Expenditures	Revenues			
			Fees/Chgs	Grant	Reserves/Fin	Taxation
	2025	24,917	-	-	-	24,917
	2024	24,847	-	-	-	24,847
	Total	70	-	-	-	70
Transfers	2025	5,000	-	-	-	5,000
	2024	5,000	-	-	-	5,000
	Total	-	-	-	-	-
Capital	2025	-	-	-	-	-
	2024	-	-	-	-	-
	Total	-	-	-	-	-
Y:Y Change	2025	29,917	-	-	-	29,917
	2024	29,847	-	-	-	29,847
	Total	70	-	-	-	70
Operating Budget Summary Changes			2024	2025	Y:Y Change	
Wages & Benefits			-	-	-	
Materials & Supplies			24,075	24,075	-	
Contracted Services			772	842	70	
Rents & Financial Expenses			-	-	-	
Agreements/Requisitions			-	-	-	
Other Taxation			-	-	-	
Grants			-	-	-	
Reserves			-	-	-	
Fees/Charges/Other			-	-	-	
Total Operating Budget Summary Changes			24,847	24,917	70	

Municipality of Trent Hills
 2025 Draft Municipal Budget
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Cultural Continued	Notes re Operating Budget		
Materials & Supplies: Canada Day and Santa Claus Parade support for three communities; Contracted Services: Increase for insurance re War Monuments.			
This Budget Includes amounts for Canada Day supplies, Christmas parades, Heritage Improvement Grant, etc.			
Y:Y Transfer to Reserves	2024	2025	Y:Y Change
War Monument Restoration	5,000	5,000	-
	-	-	-
Total Transfers to Reserves	5,000	5,000	-

Municipality of Trent Hills
2025 Draft Municipal Budget
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DEPT/SERVICE	Planning/Development					
FUNCTION(S)	Zone Amendment, Severance, Minor Variance, Plan of Subdivision, Official Plan Amendment					
Operating	Year	Expenditures	Revenues			
			Fees/Chgs	Grant	Reserves/Fin	Taxation
	2025	617,557	140,000	-	25,000	452,557
	2024	819,376	144,000	-	190,000	485,376
	Total	(201,819)	(4,000)	-	(165,000)	(32,819)
Transfers	2025	-	-	-	-	-
	2024	-	-	-	-	-
	Total	-	-	-	-	-
Capital	2025	-	-	-	-	-
	2024	-	-	-	-	-
	Total	-	-	-	-	-
Y:Y Change	2025	617,557	140,000	-	25,000	452,557
	2024	819,376	144,000	-	190,000	485,376
	Total	(201,819)	(4,000)	-	(165,000)	(32,819)
Operating Budget Summary Changes			2024	2025	Y:Y Change	
Wages & Benefits			558,166	495,782	(62,384)	
Materials & Supplies			41,284	41,525	241	
Contracted Services			219,926	80,250	(139,676)	
Rents & Financial Expenses			-	-	-	
Agreements/Requisitions			-	-	-	
Other Taxation			-	-	-	
Grants			-	-	-	
Reserves			(190,000)	(25,000)	165,000	
Fees/Charges/Other			(144,000)	(140,000)	4,000	
Total Operating Budget Summary Changes			485,376	452,557	(32,819)	

Municipality of Trent Hills
2025 Draft Municipal Budget
Meeting Date: November 26, 2024

Planning/Development Continued	Notes re Operating Budget
	<p>Wages & Benefits-Cost of living adjustment; benefit carrier cost increase; wage grid movement. Shift of GIS position to Public Works</p> <p>Materials & Supplies-GIS services (external) annual incremental fee;</p> <p>Contracted Services-Continuation of Official Plan Update \$ 25,000</p> <p>Transfer from Reserves-to offset consulting fees</p> <p>Fees & Charges-Decrease in Planning related fees derived from Severances, Zone Amendments, Minor Variances, etc., based on actuals.</p> <p>Development Charge revenue collected is transferred to a dedicated Reserve Fund for growth related infrastructure needs.</p>

Municipality of Trent Hills
2025 Draft Municipal Budget
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DEPT/SERVICE	Community Development					
FUNCTION(S)	Community Improvement Plan, Community Collaboration, Local Business Resource					
Operating	Year	Expenditures	Revenues			
			Fees/Chgs	Grant	Reserves/Fin	Taxation
	2025	371,850	500	-	-	371,350
	2024	361,953	500	-	-	361,453
	Total	9,897	-	-	-	9,897
Transfers	2025	-	-	-	-	-
	2024	-	-	-	-	-
	Total	-	-	-	-	-
Capital	2025	-	-	-	-	-
	2024	-	-	-	-	-
	Total	-	-	-	-	-
Y:Y Change	2025	371,850	500			371,350
	2024	361,953	500	-	-	361,453
	Total	9,897	-	-	-	9,897
Operating Budget Summary Changes			2024	2025	Y:Y Change	
Wages & Benefits			132,937	136,032	3,095	
Materials & Supplies			49,475	49,475	-	
Contracted Services			104,541	111,343	6,802	
Rents & Financial Expenses			-	-	-	
Agreements/Requisitions			75,000	75,000	-	
Other Taxation			-	-	-	
Grants			-	-	-	
Reserves			-	-	-	
Fees/Charges/Other			(500)	(500)	-	
Total Operating Budget Summary Changes			361,453	371,350	9,897	

Municipality of Trent Hills
2025 Draft Municipal Budget
Meeting Date: November 26, 2024

Community Development Continued	Notes re Operating Budget
	<p>Wages & Benefits-Cost of living adjustments; benefit carrier cost increase. Contracted Services-Economic increase for Chamber of Commerce Fee for Service 2%; Utility and insurance adjustments for Chamber and Town Square; service fees for EV charging stations in Warkworth; Fees and Charges-EV charging station revenue \$ 500</p>



Municipality of Trent Hills
2025 Draft Municipal Budget
Meeting Date: November 26, 2024

Municipal Debt Payments

Department/Service Area	Budget Amount	Year of Expiration
Streetlights	64,062	2026
Roads/Storm (Internal)	61,495	2028
Storm	80,262	2030
Roads	125,207	2030
Bridges (Internal)	76,000	2032
Emergency Services Base	240,595	2046
Sunny Life Rec & Wellness Centre	506,846	2045
Total (principal & interest)	1,154,467	

Notes

Roads/Storm (Internal)-Doxsee Ave Infrastructure Renewal project.

Bridges (Internal)-Nappan Island Bridge project.

Emergency Services Base-Debt payment allocation: 81.97% Fire; 18.03% Administration.

Debt payments shown above do not include Water & Wastewater debt payments.

Municipality of Trent Hills
2025 Municipal Budget-Reserve Activity
Meeting Date: November 26, 2024

CONTRIBUTIONS

DEPT/SERVICE	DETAILS	TYPE	PURPOSE	TOTAL
Council	\$ 11,000	O	Elections Yr 2 of 4	\$ 11,000
Administration	\$ 50,000	O	Working Reserve	\$ 133,090
	\$ 80,000	O	Corporate Facilities	
	\$ 3,090	O	Corporate Facilities Capital Use Fees	
Fire	\$ 175,000	C	Equipment Replacement Program	\$ 175,000
Conservation Authorities	\$ 11,083	C	Warkworth Dam Safety Report & Capital	\$ 11,083
Roads & Urban Services	\$ 20,000	O	Aggregate Revenue	\$ 537,339
	\$ 20,000	C	Retaining Wall	
	\$ 16,000	C	Roads Needs Study (Yr 1 of 4)	
	\$ 13,000	C	Traffic Counts (Yr 1 of 4)	
	\$ 468,339	C	OCIF 2025-projects TBD	
Enviro-Waste	\$ 4,000	O	Landfill Host Fees	\$ 4,000
Cemeteries	\$ 7,200	O	Perpetual Care	\$ 7,200
Parks & Recreation	\$ 10,000	O	Equipment Replacement Program	\$ 129,580
	\$ 69,580	O	Facility Capital Use Fees	
	\$ 50,000	O	Recreation & Wellness Centre Facility	
Cultural	\$ 5,000	O	War Monument Rehabilitation	\$ 5,000
Total Contributions				\$ 1,013,292

WITHDRAWALS

DEPT/SERVICE	DETAILS	TYPE	PURPOSE	TOTAL
Administration	\$ 82,000	O	Records Management	\$ 197,000
	\$ 50,000	O	IT Network Upgrades	
	\$ 50,000	O	IT Master Plan	
	\$ 15,000	C	Telephone System	
Fire	\$ 50,000	C	Feasibility Study	\$ 550,000
	\$ 500,000	C	Vehicle Replacement	
Police	\$ 100,000	O	OPP Contract-Rate Stabilization	\$ 100,000
Roads & Urban Services	\$ 65,000	C	Fuel Dispensing System	\$ 115,000
	\$ 50,000	C	Water Tank	
Cemeteries	\$ 5,000	O	Scattering Grounds Conceptual Plan	\$ 5,000
Parks & Recreation	\$ 6,000	O	Trees	\$ 301,000
	\$ 65,000	C	Recreation Master Plan	
	\$ 19,000	C	Crowe Bridge Park	
	\$ 100,000	C	Warkworth Arena Roof (CUF)	
	\$ 3,000	C	Warkworth Ball Diamond Support Bldg	
	\$ 108,000	C	Hastings Field House Lights	
Planning	\$ 25,000	O	Official Plan Update	\$ 25,000
Total Withdrawals				\$ 1,293,000

TYPE: Capital = C Operating = O

Municipality of Trent Hills
2025 Municipal Budget-Gross Capital Budget Project Detail
Meeting Date: November 26, 2024

DEPT/SERVICE	CATEGORY	PROJECT DESCRIPTION	TOTAL PROJECT BUDGET	PROJECT DETAILS
Administration/Corporate	Information Tech	Computer Hardware-Annual Corporate	\$ 75,000	Annual capital amount for all corporate computer hardware requirements.
		Telephone System Upgr-Carry Over '23	\$ 15,000	Replace in-house system to voice over IP to enable staff to access phone system while working remotely while providing features of current phone system.
Total Administration			\$ 90,000	
Fire	Equipment	Breathing Air Compressor	\$ 75,000	Replace 2004 Mako Breathing air compressor at Station #1. The breathing air compressor fills The Self Contained Breathing Apparatus (SCBA) bottle used during structural fire fighting. The current compressor is 20 years old.
		PPE/Bunker Gear	\$ 25,000	Personal Protective Equipment. Individual ensemble elements that include garments, helmets, gloves, footwear, and interface components that are compliant with NFPA Standards.
		Rescue Vehicle	\$ 500,000	Replace 2001 Ford F550 and 1999 Volvo rescue trucks located at station #1. This truck will be used for medical calls, traffic accidents, and other incidents. The replacement of these vehicles and purchase of one new vehicle is to increase the useful life span of emergency equipment.
	Communications	Digital Radio Upgrades	\$ 10,000	Digital communication system for consistency regardless of distance from the maximum range of the towers.
	Studies	Feasibility Study-Station 2 Hastings	\$ 50,000	Fire Master Plan follow up re Station 2 Hastings. Includes fees for consulting related to site selection and/or other investigative studies.
Total Fire			\$ 660,000	
Roads & Urban Services	Resurfacing	Resurfacing Program-Tar & Chip (existing)	\$ 706,302	Trent Hills has over 249 kms of tar and chip roads. Approximately 40 kms are resurfaced with single coat of tar and chip annually. The 2022 RNS Report estimated that \$6.4M is needed NOW for improvements to the tar and chip roads. CCBF grant (formerly Federal Gas Tax) is used for this program.
		Resurfacing Program-Tar & Chip (addtl conversion)	\$ 282,224	Convert gravel roads to tar and chip roads. Roads are selected by referring to traffic counts, 2022 RNS report, safety measures and cost to convert that specific road. Approximately 3 to 5kms are resurfaced with a double coat of tar and chip annually.
		Crushed Stone	\$ 46,064	Crush screened stone for resurfacing.
		Asphalt Resurfacing	\$ 233,625	Various streets and roads that are existing asphalt have met their life expectancy and need to be repaved. Trent Hills has approximately 48km of asphalt. These asphalt streets and roads do not need major repairs or replacement to water, sewer, sidewalk, storm etc. Grind or pulverize existing asphalt and replace with a minimum of 70mm HL3 or HL4.
	Construction	Frank St. / Saskatoon St. Urbanization	\$ 300,000	Start utility work to co-ordinate with new County Trent River Crossing (Campbellford Bridge) construction in 2026. Includes sanitary, water, storm, road, sidewalk etc.
	Bridges	Bridge Inspections	\$ 12,000	Bi-annual Priority Bridge Inspection Program. 41 structures to be inspected.
		Bridge Repairs-Inspection Priorities	\$ 250,000	Bridge repairs in accordance with bi-annual Priority Bridge Inspection Program.
	Streetlights	Decorative Light Replacement	\$ 25,000	Replace 2 decorative streetlights annually. New poles, fixtures and LED bulbs.
	Sidewalks	Annual Sidewalk repair/replacement program	\$ 165,000	Repair and/or replace sidewalks in Urban Centres including tactile plates at crosswalks.
	Boulevards	Annual Boulevard replacement program	\$ 35,000	Replace interlocking brick with stamped concrete.
	Equipment	Half Ton	\$ 88,000	Replace 2013 half ton. Program is to replace 1 half ton annually.
		Tandem Truck	\$ 425,000	Annual replacement of a Tandem or Single Axle plow/sander. This practice has been in place since 2003.
		Sidewalk Machine	\$ 260,000	Replace 2008 sidewalk machine. \$125,000 was put in reserve in 2024 to help offset tax levy money in 2025 for an off road piece of machinery.
		Water Tank	\$ 50,000	Replace water tank (13,000 L) for watering roads for grading and dust suppressant (50 year tank).
		Fuel Card System	\$ 65,000	Installation of Fuel Card System at three Public Works Depots. Carry over from 2024.
	Facilities	Public Works Depot	\$ 100,000	Consolidated operations facility for Public Works, Fleet Services, and Community Services Department. Replace Seymour, Alma and Fleet buildings and yards with new facility. Conceptual design, geotech and other consulting commenced in 2024. Design Layout and final draft design to be completed in 2025.
	Total Roads & Urban Services			\$ 3,043,215
Parks & Recreation	Facilities	Crowe Bridge Park-Parking Control	\$ 40,000	Purchase a new parking control system for Crowe Bridge Park. Carry Over from 2024.
		Hastings FH LED Lights	\$ 150,000	Replace lights in the HFH Dome with LED fixtures
		Roof Repairs-WW Arena	\$ 200,000	Replacement of the flat roof sections at the Warkworth Arena.
		Warkworth Ball Diamond Support Bldg Rpr	\$ 12,000	Phase 1 of rehabilitation work required to excavate the floor and install services to the building.
	Studies	Parks & Recreation Master Plan	\$ 140,000	Complete a Parks and Recreation Master Plan.
Equipment	Zero Turn Mower	\$ 40,000	Purchase two new Zero Turn mowers to replace existing mowers.	
Total Parks & Recreation			\$ 582,000	
TOTAL CAPITAL			\$ 4,375,215	

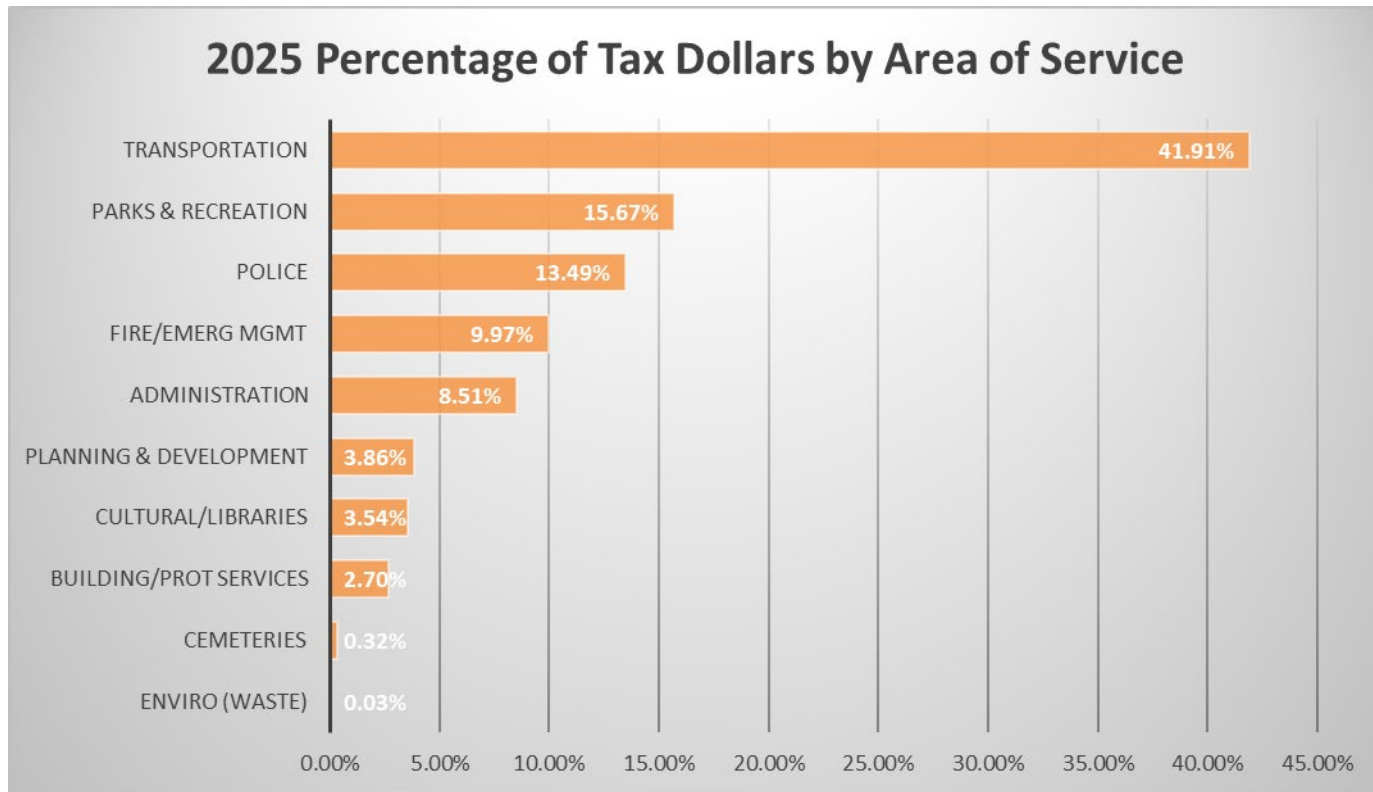
Municipality of Trent Hills
2025 Municipal Budget-Capital Budget Summary
Meeting Date: November 26, 2024

DEPT/SERVICE	CATEGORY	PROJECT DESCRIPTION	EXPENDITURE	REVENUE				FUNDING COMMENT
			TOTAL PROJECT BUDGET	GRANTS	RESERVE	OTHER	TAXATION	
Administration/Corporate	Information Tech	Computer Hardware-Annual Corporate	\$ 75,000	\$ -	\$ -	\$ -	\$ 75,000	
		Telephone System Upgr-Carry Over '23	\$ 15,000	\$ -	\$ 15,000	\$ -	\$ -	IT Reserve
Total Administration			\$ 90,000	\$ -	\$ 15,000	\$ -	\$ 75,000	
Fire	Equipment	Breathing Air Compressor	\$ 75,000	\$ -	\$ -	\$ -	\$ 75,000	
		PPE/Bunker Gear	\$ 25,000	\$ -	\$ -	\$ -	\$ 25,000	
		Rescue Vehicle	\$ 500,000	\$ -	\$ 500,000	\$ -	\$ -	Fire Reserve
	Communications	Digital Radio Upgrades	\$ 10,000	\$ -	\$ -	\$ -	\$ 10,000	
	Studies	Feasibility Study-Station 2 Hastings	\$ 50,000	\$ -	\$ 50,000	\$ -	\$ -	Fire Reserve
Total Fire			\$ 660,000	\$ -	\$ 550,000	\$ -	\$ 110,000	
Roads & Urban Services	Resurfacing	Resurfacing Program-Tar & Chip (existing)	\$ 706,302	\$ 453,949	\$ -	\$ -	\$ 252,353	2025 CCBF
		Resurfacing Program-Tar & Chip (conversion)	\$ 282,224	\$ -	\$ -	\$ -	\$ 282,224	
		Crushed Stone	\$ 46,064	\$ -	\$ -	\$ -	\$ 46,064	
		Asphalt Resurfacing	\$ 233,625	\$ -	\$ -	\$ -	\$ 233,625	
	Construction	Frank St. / Saskatoon St. Urbanization	\$ 300,000	\$ 300,000	\$ -	\$ -	\$ -	OCIF 2025
	Bridges	Bridge Inspections	\$ 12,000	\$ -	\$ -	\$ -	\$ 12,000	
		Bridge Repairs-Inspection priorities	\$ 250,000	\$ -	\$ -	\$ -	\$ 250,000	
	Streetlights	Decorative Light Replacement	\$ 25,000	\$ -	\$ -	\$ -	\$ 25,000	
	Sidewalks	Annual Sidewalk repair/repl program	\$ 165,000	\$ -	\$ -	\$ -	\$ 165,000	
	Boulevards	Annual Boulevard repl program	\$ 35,000	\$ -	\$ -	\$ -	\$ 35,000	
		Half Ton	\$ 88,000	\$ -	\$ -	\$ -	\$ 88,000	
	Equipment	Tandem Truck	\$ 425,000	\$ -	\$ -	\$ -	\$ 425,000	
		Sidewalk Machine	\$ 260,000	\$ -	\$ -	\$ -	\$ 260,000	
		Water Tank	\$ 50,000	\$ -	\$ 50,000	\$ -	\$ -	Fleet Reserve
		Fuel Card System	\$ 65,000	\$ -	\$ 65,000	\$ -	\$ -	Roads Fuel Reserve
Facilities	Public Works Depot-Alma	\$ 100,000	\$ -	\$ -	\$ -	\$ 100,000		
Total Roads & Urban Services			\$ 3,043,215	\$ 753,949	\$ 115,000	\$ -	\$ 2,174,266	
Parks & Recreation	Facilities	Crowe Bridge Park-Parking Control	\$ 40,000	\$ -	\$ 19,000	\$ -	\$ 21,000	CBP Reserve \$ 10K; CBP CUF \$ 9K
		Hastings FH LED Lights	\$ 150,000	\$ -	\$ 108,000	\$ -	\$ 42,000	P&R Fac Res \$ 28k; HFH CUF \$ 80K
		Roof Repairs-WW Arena	\$ 200,000	\$ 100,000	\$ 100,000	\$ -	\$ -	WW Arena CUF \$100K
		Warkworth Ball Diamond Support Bldg Rpr	\$ 12,000	\$ -	\$ 3,000	\$ -	\$ 9,000	Ball Parks Res \$ 1K; Ball Diam CUF \$2K
	Studies	Parks & Recreation Master Plan	\$ 140,000	\$ -	\$ 65,000	\$ -	\$ 75,000	Planning Res \$ 65K
Equipment	Zero Turn Mowers	\$ 40,000	\$ -	\$ -	\$ -	\$ 40,000		
Total Parks & Recreation			\$ 582,000	\$ 100,000	\$ 295,000	\$ -	\$ 187,000	
TOTAL CAPITAL			\$ 4,375,215	\$ 853,949	\$ 975,000	\$ -	\$ 2,546,266	



Municipality of Trent Hills
2025 Draft Municipal Budget
Meeting Date: November 26, 2024

Allocation of Municipal Tax Dollars By Department/Area of Service





Municipality of Trent Hills
 2025 Draft Municipal Budget
 Meeting Date: November 26, 2024

Consideration of Additional Items for Inclusion / Unknowns

	2025 Budget Impact	Additional Information
New Position- Legislative Services	\$53,000	Full impact of \$106,000 in 2026
Boulevard Replacement Program	\$50,000	Reduced in 2025 draft Budget
Traffic Signal Controller Hastings	\$50,000	Removed from 2025 Capital Projects
Assessment Growth Revenue	(\$175,000) estimate	Awaiting 2025 assessment growth revenue information from MPAC
Potential Provincial Relief from OPP contract increase	unknown	EOWC Advocacy Efforts



Municipality of Trent Hills
2025 Draft Municipal Budget
Meeting Date: November 26, 2024

Budget Procedure

The 2025 Draft Municipal Budget will appear on at least two Council Agendas:

- November 26, 2024
- December 10, 2024

The public are invited to observe the proceedings of each meeting and will be given the opportunity to provide comments following the Council meetings by completing the online form entitled:

“Trent Hills 2025 Draft Municipal Budget – Comment Submission”

trenthills.ca/Municipal-Budget

Comments received before December 3, 2024 will be included on the December 10, 2024 Council Agenda.